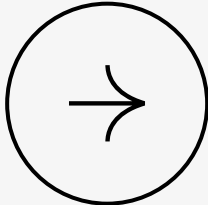


KWANGWOON
MENTORING

어울림 프로그램

글로벌전략팀



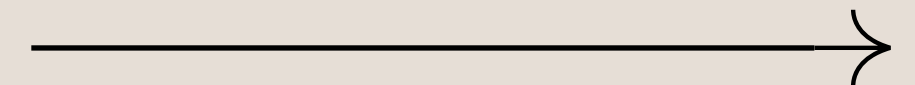
Program Introduction

Program Summary

An example of Activity

Schedule

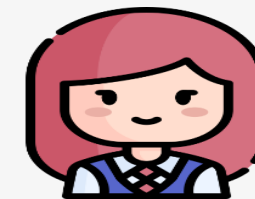
How to write document



Program Introduction

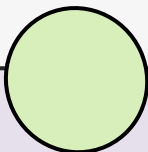
[Mentoring Program]

- Global Strategy Team operate and is supported by a nation as a university project
- **Korean and International students(1:1)** have one team and do a variety of activities like sharing culture, language, and so on.



Program Introduction

What is Mentoring?

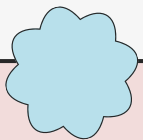
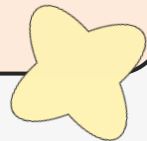


Study

Class, Project, Test

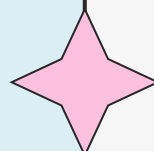
Life

Korea & School



Sentiment

Psychological stability



Culture

Understanding of both cultures

Program Introduction

When/what activities?

Mentor and Mentee(a team) meet and do a variety of activities like sharing language & culture **every two week**(Total: 1-7th activity/14 weeks) to make a quick adaption to Korea & university.

Mentoring

An activity for Korean/foreigner students(1:1) every 2 weeks

Culture Day

Participants experience Korean culture

Contest

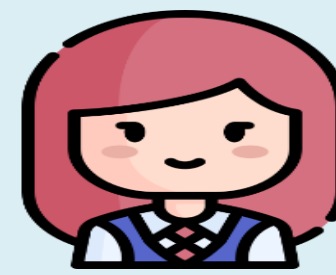
Photo & writing essay for Korean mentors

Program Introduction

Good effects through Mentoring program

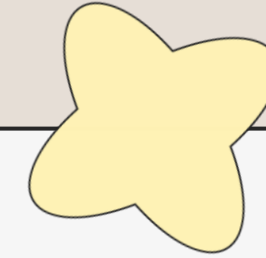


- Communication skill ↑
- Global leadership ↑
- Understanding of culture ↑



- Adaptability of Korea & University ↑
- Korean language skill ↑
- Experience Korean culture ↑

Program Summary



가. Purpose

- 1) Making a quick adaptability for international students
- 2) Korean & foreigner students experience both of culture and strengthen language skill

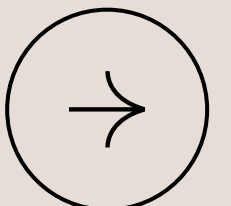
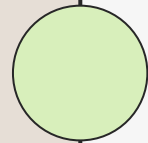
나. Object & Composition

- 1) Object: Korean & International student(only undergraduate)
- 2) Composition: Korean(1) / Foreigner (1) → 1 team

다. A period of activity : 2026. 9. 7.(Mon) ~ 2026. 12. 13.(Sun), total 14 weeks

라. Process of a selection: Apply(Foreigner) → Apply(Korean) → Matching team →

Orientation & Program start

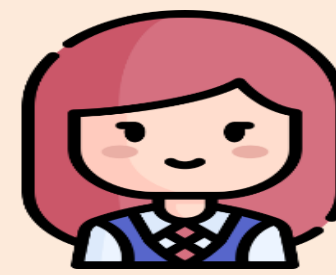


Program Summary

마. Content of activity

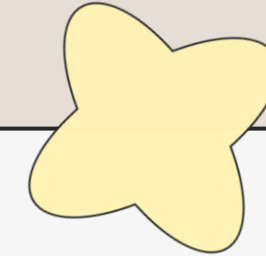


- Activity as a mentor
- Submitting 1–7th report & mentor oath
- Accepting a certificate & expense for activity



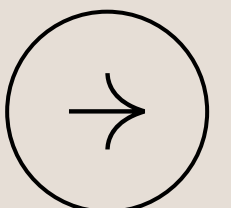
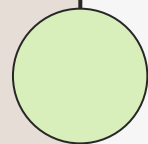
- Activity as a mentee
- Writing a letter for Mentor during a period of 7th activity

Program Summary

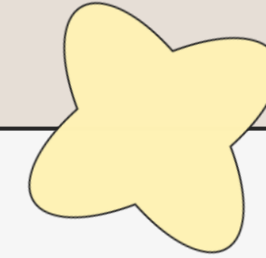


ㄸ. Detail of rule & compliance

- ▶ 2 hours at minimum for 1 activity / total of 1-7th activity, 14 hours at least.
- ▶ It is mandatory for all participants to join open chat room on [kakaotalk](#)
- ▶ If you give up in the middle of this program, talk with your mentor/mentee first and let me know before.
- ▶ Please talk to a staff when you do not join culture day program due to inevitable circumstance
- ▶ Online activity is the same as offline activity([Separate form on website](#))
(Please attach start / end time photos in the form)



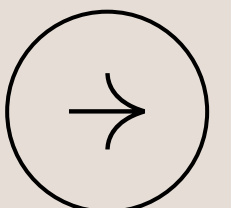
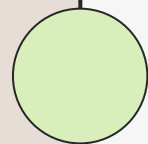
Program Summary



ㅁ. Detail of rule & compliance

<Do's and don'ts for Mentor >

- ▶ Writing & submitting oath of participation with mentee by deadline of 1th activity (**Hand-writing is compulsory**)
- ▶ Submitting each of activity report on deadline
- ※ **When not submitting the report twice or more, you will be automatically excluded in this program**
- ▶ If you do not submit the report by deadline, talk to a staff first and submit by next deadline
- ▶ Possible to do online activity when you have unavoidable situation like mid-term or final-term test (**Only twice**)
- ▶ Mentor: 7th activity report + mentee's letter → expense for activity(KWR 100,000) + Certificate (when giving up in the middle of program, you can not get both of them)
→ Required document: a copy of bank account, your personal information, Mentor's oath



Program Summary

※. Detail of rule & compliance

< Do's and don'ts for Mentee > 

- ▶ Writing oath of participation with your mentor first day
- ▶ Contact and meet your mentor once 2 week at least (making a plan for next activity)
- ▶ hand-writing/kakaotalk/email letter for mentor when the 7th activity(Necessary)
- ▶ Please let me know if you have any problem in this program.

Mail: brian0215@kw.ac.kr / Contact: 02-940-5014 / Office: Hwa-do Blvd, room103



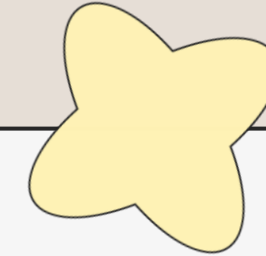
An example of Activity

[Caution]

- ▶ Sharing contact Number each other
- ▶ Ask what mentee want to do and make a plan for activity
- ▶ Be punctual each other
- ▶ Speak to Mentee slowly and make sure if mentee understands what Mentor says
- ▶ Respect each of culture
- ▶ Please join culture day with opened-mind to make friends from various countries
- ▶ pay by yourselves and do not ask to do excessive activity
- ▶ Do not do dangerous activity

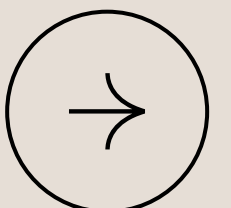
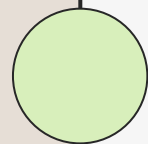


An example of Activity

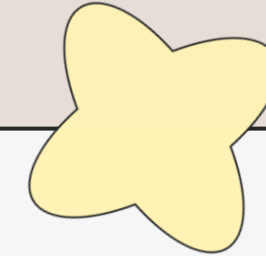


[Do activity as below]

- ▶ First meeting : Sharing plans for activities each other and correct it if necessary
- ▶ Explain how to use KW website(Notice, board, KLAS)
- ▶ Explain how to use student service center(a transcript, a certificate of registration)
- ▶ Help mentee to do class task or project well(do not do it for mentee)
- ▶ Instruct how you borrow/return in a book at library
- ▶ Instruct where mentee's department office is
- ▶ Instruct where welfare facilities are and explain how to use(Cafeteria, post office, copy room, etc)

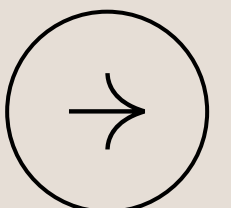
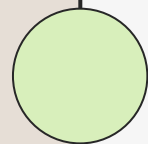


An example of Activity

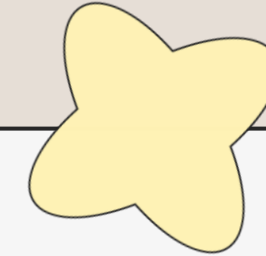


[Do activity as below]

- ▶ Instruct where stores & restaurant & bank nearby university are
- ▶ Making level of closeness by having conversation with each of language
- ▶ Explain popular neo coinage and loanword in Korea
- ▶ Instruct how to use public transportation(Bus, subway, taxi)
- ▶ Introduce Korean culture, famous landmarks, and table manner, etc.

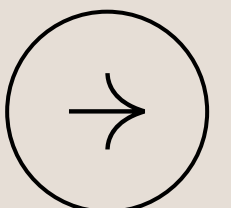
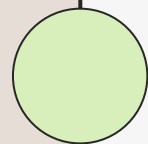


An example of Activity

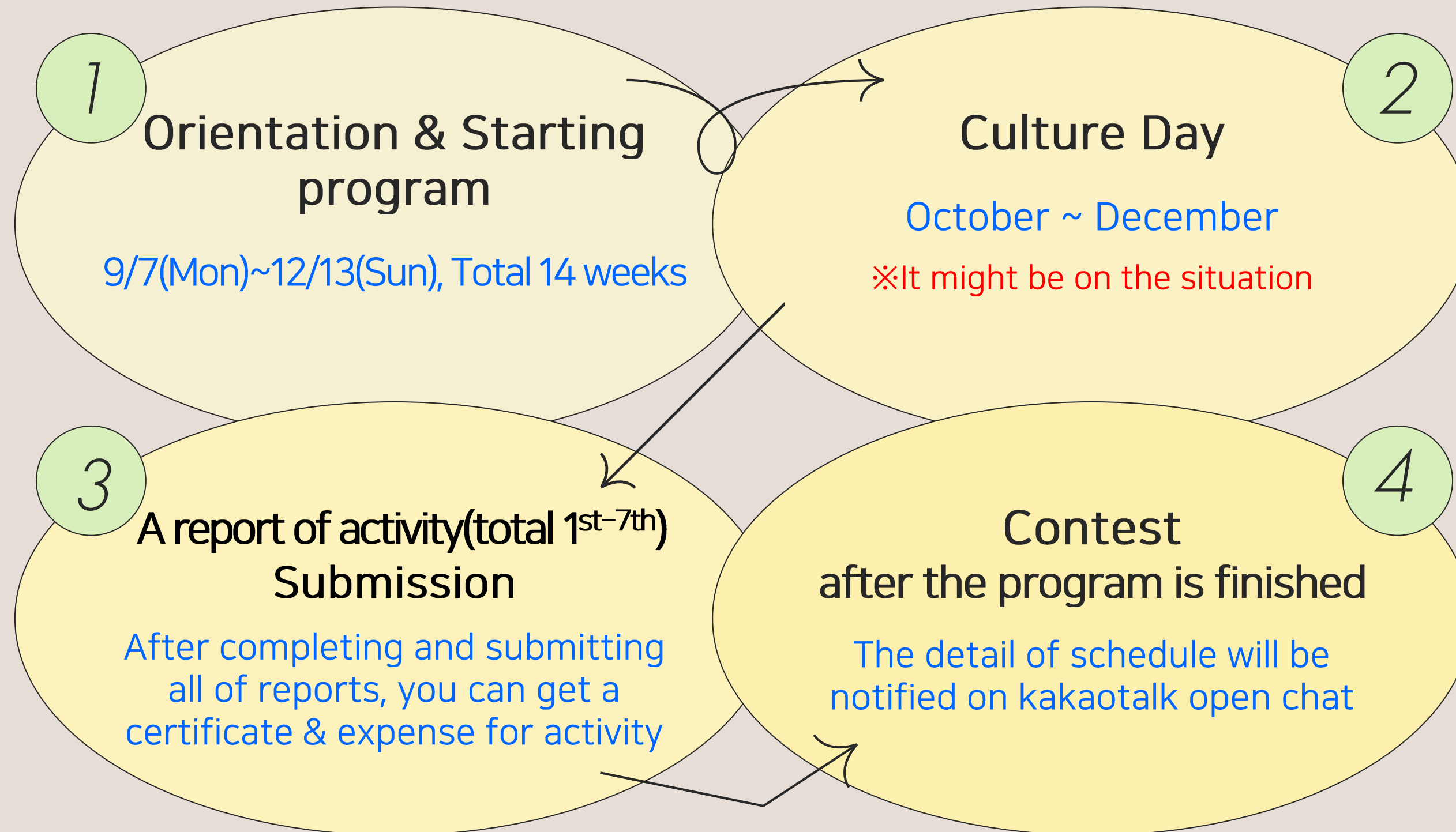


[An example of Mentoring]

- ▶ Sharing information about university life, facility for freshmen, transfer, exchange student
- ▶ Sharing tip of academic calendar & university life
- ▶ Making sense of closeness by visiting popular restaurant and place
- ▶ Finding and doing hobby in common
- ▶ Speak each of language after watching famous movie & drama together
- ▶ Instructing necessary words or sentence for project/ contest etc.
- ▶ Cooking traditional food for each other or visiting to the restaurant



Schedule



Schedule

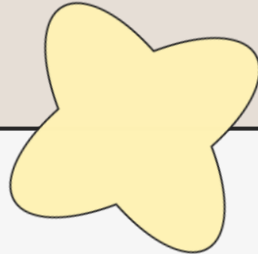
[The deadline of all of reports]

※ you should submit it on deadline(you might be exclude from this program if you delay twice)

- ▶ The deadline of 1st report : 9/20(Sun), 24:00
- ▶ The deadline of 2nd report : 10/4(Sun), 24:00
- ▶ The deadline of 3rd report : 10/18(Sun), 24:00
- ▶ The deadline of 4th report : 11/1(Sun), 24:00
- ▶ The deadline of 5th report : 11/15(Sun), 24:00
- ▶ The deadline of 6th report : 11/29(Sun), 24:00
- ▶ The deadline of 7th report : 12/13(Sun), 24:00



How to write document



[The beginning of Program]

1. Oath of participation

(All participants(Mentor/Mentee) should submit it by the deadline of 1st report)

[In the middle of Program]

2. The report of activity every 2 week on deadline

[Culture day]

3. Online application form(it includes a consent form of collecting personnel information)



[The end of Program]

4. Mentor's oath

(Only mentor who completed the program/ submission of 7th report + mentee's letter)



How to write document

[The beginning of Program]

1. Oath of participation

가. Name/ Sex/ Major/ Student number/
Mobile number/ email

나. Please write “Full Name” in Name

다. Hand-writing /PDF file are necessary

2024 광운 어울림(멘토링) 프로그램 참가 서약서

성명(본인)		성별	
학과		학번	
핸드폰		이메일	

본인은 광운대학교에서 실시하는 “2024 광운 어울림(멘토링) 프로그램”에 선정되어 보호자의 동의 하에 참가하고자 합니다.

본 프로그램에 참가하는 전 일정 동안 안전사고 예방에 최대한 노력하며, 만약 본인의 과오나 실수로 인해 사고가 발생할 경우 일체의 책임을 본인이 질 것을 서약합니다.

1. 개인정보 수집 이용 목적 및 항목
가. 수집이용 목적 : “광운 어울림 프로그램” 진행 목적에 필요한 경우
나. 수집 항목 : 본 서약에 평가된 항목
2. 개인정보의 보유 및 이용기간
가. 본 서약 기입 정보 프로그램 종료 후 1년 이내 폐기
나. 개인정보 제공을 거부할 수 있으며, 이 경우 프로그램 참여 불가

2024. . .

신청인 서명



How to write document

[In the middle of Program]

2. Activity report(Offline)

가. Major/ Grade/ Team number/ Mentor, Mentee 's name

Date(YYYYMMDD)/ Time(every 15 minute)

나. Write the specific content of activity(5 line at least)

+ 2 Photo (activity 1, Mentor/Mentee 1)

다. Future plan: Next plan that mentor/mentee agree with

Caution: Please write in 1 page(Submission: hwp)

2024학년도 1학기 유학생 멘토링 활동보고서					
학과		학년	학년	팀 번호	
성명		멘티 이름			
회차	진행 날짜	시간	: ~ :	시간.....분	
활동내용					
차기 활동계획					



How to write document

[In the middle of Program]

2. Activity report(Online)

가. Outline in the upper of form is the same as offline form

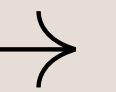
나. Attach each of starting/end photos

다. Write content of activity and future plan

Caution: write in 1 page(Submission: hwp)

2024학년도 1학기 유학생 멘토링 활동보고서(온라인)

학과		학년	학년	팀 번호	
성명		멘티 이름			
회차	진행 날짜	시간	:	~	:
캡처사진					
	시작시간 사진				
활동내용					



How to write document

[The end of Program]

4. Mentor's oath

가. Name/ Major/ Student Number

나. Hand-writing & PDF file are necessary

광운 멘토링

멘토 서약서

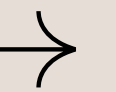
성명 :
학과 :
학번 :

본인은 2024학년도 1학기에 대외국제처 국제교류팀에서 실시한 외국인 유학생 어울림(멘토링) 프로그램에서 외국인 학생 멘토로 14시간 이상 성실히 활동했음을 서약합니다.

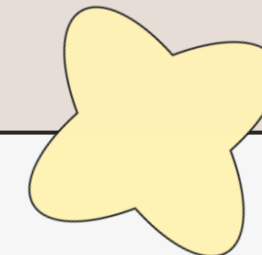
서명

본인은 활동비 지급에 필요한 성명, 주민등록번호, 주소, 계좌번호 제공에 동의합니다.

서명



How to write document



[Participation of contest]

5. Contest

가. Submit contest file(pdf, hwp, ppt, word)

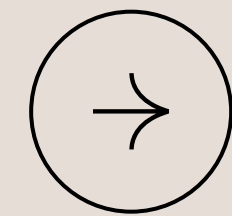
나. Write file's name “**공모전_0번 멘토_000_제목**”

다. Photo essay(Activity & Thoughts & Photo)

Caution: write in 1 page (submission: hwp)

예시)

벚꽃 2리, 정동을 거닐다.						
회차	2	일시	2024.04.05.	시간	12:00~17:00	5H
처음이지만 친숙한 맛, '돼지국밥'		담벼락을 넘은 아름다움		벚꽃 나무 아래에서		
길가에 봄의 전령이 흐드러지게 필 때, 우리는 돌담길에서 두 번째 만남을 가졌습니다. 우선 생활공간이 학교 근처로 한정되어 한식을 접할 기회가 적었던 멘티에게 맑은 국물과 정갈한 잔이 돋보이는 한 돼지국밥집을 찾아 따뜻한 한국의 맛을 선보였습니다. 예나는 부드러운 고기와 배푼한 것같이 어우러진 식사가 속을 깊이 채워주었으며, 조금은 고국의 음식과 친숙한 맛을 느꼈다고 소감을 밝혔습니다. 이후 문화의 거리 평화문광장과 동서양이 혼재한 덕수궁, 아픈 역사를 간직한 구리시아공사관 등 정동 곳곳을 거닐며, 한국과 러시아가 가진 문화, 역사, 정체성 등을 교류하는 대화를 나누었습니다. 고개를 들어 파아란 하늘을 바라보면 마음이 살랑하게 간질이는 계절. 우리는 새하얀 눈발이 주는 차가운 아름다움과 다른 감정을 전달하는 담벼락길에서 서로를 이해하고 존중할 수 있었습니다.						
				최초의 서양식 분수 음악극의 현장 약소국의 설움이 담긴 곳		



How to write document

[Caution: submission]

가. Please submit file & email with the same title

나. Please help mentee to write all of document together

◆ Submission: OIA Mentoring staff(brian0215@kw.ac.kr) / 02-940-5014

1. Oath of Participation

“참가서약서_0번 멘토 000”

2. A report of activity

“0번_활동보고서_0회차”

3. Mentor's oath

“멘토서약서_0번 멘토_000”

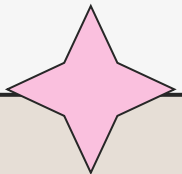
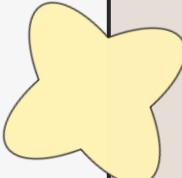
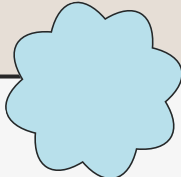
4. Contest

“후기공모전_0번 멘토 000_제목”



An example of contest works





THANK YOU
감사합니다.